

## **Immigration Compliance, Enforcement Response, and Student Protection Policy**

This policy is adopted to ensure compliance with the following California and federal laws:

- **Assembly Bill (AB) 699: Educational Equity: Immigration Status**  
This law prohibits discrimination based on immigration status and requires school districts to adopt model policies protecting immigrant students and families.
- **Senate Bill (SB) 98 amended Education Code Section 234.7** to require annual training for certificated staff and annual notice to parents regarding student rights related to immigration enforcement.
- **Assembly Bill (AB) 1127: Immigration enforcement: Local Educational Agencies (LEA): Model Policy**  
Requires LEAs to adopt or align with the California Attorney General's model policy on immigration enforcement.
- **Assembly Bill (AB) 49: Safe and Supportive Schools: Duties of School Officials: Immigrant Pupils**  
Requires LEAs to provide community resource referrals, public postings, family education on immigration protections, and connections to legal service providers.

It is the policy of this school that all students, irrespective of immigration status, nationality, or citizenship, are entitled to a free and public education. This policy establishes clear responsibilities for school personnel and safeguards for students and their families with respect to the collection, use, and disclosure of personal information, law enforcement interactions, and communication procedures.

### **Nondiscrimination and Equal Access** *Education Code Sections 200, 220, 234.1*

The school shall not engage in any discriminatory practices against students or families based on actual or perceived immigration status, citizenship, or national origin. No student shall be denied enrollment or participation in school activities based on their family's decision to withhold immigration-related information.

### **Prohibited Collection and Use of Immigration Information** *Education Code Section 234.7; Government Code Section 8310.3*

Staff shall not inquire into, collect, or document a student's or family member's immigration or citizenship status unless specifically required to do so by law. The school shall not solicit or collect full Social Security numbers or cards. If required for eligibility in federal programs, only the last four digits may be collected with appropriate notice. Student information shall not be used to compile any form of registry or database based on immigration or national origin. The school shall not use any student or family data to create registries based on race, national origin, or immigration status.

### **Protection of Student Records** *FERPA 20 U.S.C. Section 1232g; Education Code Section 49076*

Student records, including personally identifiable information, shall be protected in accordance with federal and state law. Disclosure of such records shall only occur with prior written parental consent or upon presentation of a valid court order, judicial subpoena, or as otherwise authorized by law. Requests for information from immigration authorities shall be immediately referred to legal counsel. For reporting requirements to the governing board, see "Board Reporting of Immigration Enforcement Requests".

### **Board Reporting of Immigration Enforcement Requests** *Education Code Section 234.7; AB 699, AB 1127*

The Head of School or designee shall report to the governing board in a timely manner any requests by law enforcement or immigration officers for access to a school site, student, or student records. This report shall preserve the confidentiality of identifying information and be made in accordance with state law.

### **Parental Notification and Consent Requirements** *SB 98; Education Code Sections 49063, 49073.6*

Parents and guardians shall be notified annually of their rights under FERPA and this policy. Including that student information will not be shared for immigration enforcement purposes without consent, subpoena, or court order. Staff shall obtain parental consent prior to permitting immigration enforcement officers to interview or search for a student, unless legally prohibited from providing such notice.

### **Staff Training SB 98; AB 1127**

The Head of School, or a designee appointed by the governing board, shall serve as the school's primary point of contact for all matters related to immigration enforcement. The school shall ensure that all certificated staff receive annual training addressing student rights, information protection, and procedures for responding to immigration-related incidents.

### **Immigration Enforcement at School-Sponsored Events Penal Code Sections 627.1–627.10; AB 1127; AB 49**

The following are in place for schools that have a school site. If staff are at an in-person event with a student, school staff shall make every effort to adhere to take the following actions in response to an officer present, specifically for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Head of School or designee, unless exigent circumstances require immediate action.
2. Request to see the officer's credentials, including his/her name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for his/her reason for being at the event and document the response
4. Request that the officer produce any documentation that authorizes his/her access to the student
5. Make a copy of all documents produced by the officer and retain one copy for school records
6. If the officer declares that exigent circumstances exist and demands immediate access to the student, comply with the officer's orders and immediately contact the Head of School or designee
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
  - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, school staff shall inform the agent that they cannot consent to any request without first consulting with the school's legal counsel or other designated school officials.
  - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, school staff shall promptly comply with the warrant. If feasible, school staff shall consult with the school's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.
  - c. If the officer has a subpoena for production of documents or other evidence, school staff shall inform the school's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
8. Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the event without consent, school staff shall document the officer's actions.
9. After the encounter with the officer, promptly make written notes of all interactions with the officer, including:
  - a. A list or copy of the officer's credentials and contact information
  - b. The identity of all school personnel who communicated with the officer
  - c. Details of the officer's request
  - d. Whether the officer presented a warrant or subpoena to accompany his/her request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge
  - e. School staff's response to the officer's request
  - f. Any further action taken by the officer
  - g. A photo or copy of any documents presented by the officer
10. Provide a copy of these notes and associated documents collected from the officer to the school's legal counsel or other designated school official.
11. The school shall report any such encounter to the California DOJ Bureau of Children's Justice at [BCJ@doj.ca.gov](mailto:BCJ@doj.ca.gov).



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**Emergency Planning and Family Support** *AB 49; Education Code section 48204.4*

The school shall provide guidance and support to families regarding emergency preparedness in the event of a parent or guardian's detention or deportation. Emergency contact information may be updated as needed throughout the school year as well as alternative contacts provided. Information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose. Students and families are encouraged to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

Students shall be released only to individuals listed as emergency contacts or those presenting valid caregiver documentation. Child Protective Services shall only be contacted as a last resort if no safe adult contact is available.

The Head of School or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a school, provided that the parent/guardian was a resident of California and the student lived in California immediately before he/she moved out of state as a result of the parent/guardian's departure.

**Public Posting, Outreach, and Language Accessibility** *AB 49; Education Code Section 48985*

This policy and related resources shall be prominently posted on the school's website and distributed in accessible formats. Translated "Know Your Immigration Rights and Protection Under the Law" brochure and legal resources shall be provided to families annually, in compliance with the school's language access obligations. The legal resources included in the brochure include contact information for reputable community-based legal service organizations available to support immigrant students and families.

**Alignment with Attorney General Model Policy** *AB 1127; Education Code Section 234.9*

This policy has been developed in alignment with the model policy issued by the California Attorney General. The school will conduct an annual review and revise this policy as necessary to maintain compliance with updated guidance and legislation.

**Board Approval:** *February 2026*

*Reviewed annually as part of the Parent Student Handbook.*